



**Ethics Commission
Minutes
Black-Eyed Susan Conference Room
Meeting No. 15-9
Thursday, October 15, 2015 at 6:00 PM**

Commissioners Present: Eugene Thirolf (arrived at 6:45 p.m.), Kathleen Conway, Kris Dighe, Jaime Espinosa

Commissioners Absent: Rosanne Hurwitz

City Staff : Debra Daniel and Payman Tehrani

I. Convene

Convene meeting.

II. Motion to Elect Temporary Chair:

Motion to elect Commissioner Dighe as temporary chair was made. The motion was made by Commissioner Conway, seconded by Commissioner Espinosa and passed unanimously (3-0).

III. Approval of Minutes

August 20, 2015 – Motion to approve minutes from the August 20, 2015, meeting was made. The motion was made by Commissioner Espinosa, seconded by Commissioner Conway, and passed unanimously (3-0).

IV. Commission power point presentation of draft Ethics training material

Motion to approve the power point presentation of Ethics training material with edits was made. The Motion was made by Commissioner Conway, seconded by Commissioner Espinosa, and passed unanimously (3-0).

Chair Thirolf joined the meeting at 6:45 p.m.

V. Old/New Business

- a. Commissioner Conway informed the Commission on her meeting with the City's Human Resources Director, Karen Marshall, regarding ethics training for employees.
- b. The Commission discussed drafting ethical standards of conduct for employees.
- c. The Commission discussed the City's current Secondary (Outside) Employment form.

VI. Adjournment

Motion to adjourn was made by Commissioner Dighe, seconded by Commissioner Conway and passed unanimously (4-0).